

GOVERNMENT OF ASSAM
OFFICE OF THE COMMISSIONER OF TAXES, ASSAM :: KAR BHAWAN
DISPUR, GUWAHATI-6

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No. CT/GST-8/2016/48

Dated Guwahati the 6th day of March, 2017

To,

The Assistant Commissioner of Taxes /
Superintendent of Taxes, i/c, (All Units)
(including Jalukbari & Kabaitary Check Post)

Sub : Enrolment of existing dealers in GST Portal regarding.

You are aware that the last date of migration of existing dealers to GST is 15th March, 2017. Keeping in view the urgency of the matter, you are asked to abide by the following instructions strictly.

1. The registration certificates of the existing dealer need to be uploaded in GST portal for enrollment. Therefore, the print out of registration certificates must be provided to the dealers instantly on demand without any formality or without obtaining any application.
2. PAN amendment must be done in existing registration process immediately. For this purpose, only an application in plain paper along with self attested copy of new PAN is sufficient. Original PAN card can be verified if required. Form-8 which is prescribed for amendment of registration certificate is not required for this purpose.
3. For providing printed copy of registration certificate, PAN amendment and other requirements of GST enrollment, the dealers should not be insisted for scrutiny, assessment, utilization of statutory forms and other pending obligations.
4. Due to the fixed time framed for enrollment in GST Portal, the enrollment activities must be given the highest priority. The activities of scrutiny and assessment should be kept in abeyance till completion of migration schedule.


(Anurag Goel),

Commissioner of Taxes, Assam
Guwahati-6

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